



Kirklees Guitar School
Unit 14 Springfield Mill
Norman Road
Denby Dale
HD8 8TH

Lesson Terms & Conditions

Attendance

Lessons run during term time following Shelley college's academic time table (39 weeks). We ask that all students confirm they can commit to this. Occasionally we run lessons outside of term time such as the 6 weeks break over summer. In this case we would opt for a "mini term" depending on students' availability. We class this as extra-curricular, so if you can't attend the lessons you won't be charged.

Illness / Missed lessons

In the case of illness on the students' part, lessons must be made up in the same half termly block the lesson was missed. Available slots for this are at the tutor's discretion.

Should the tutor have to miss a lesson for any reason and Kirklees Guitar School can't provide a suitable substitute, students will be credited on the following terms invoice.

What you can expect from Kirklees Guitar School

Lessons will be conducted in a punctual, friendly and professional manner. Tutors will regularly assess your progress towards achieving your goals on the instrument.

What we expect from students

Students should arrive punctually, have all their sheets ready for the lesson (preferably in a folder) and are expected to put in the practice time realistically required to meet their goals.

Fees

Lessons are billed in half termly blocks, This usually works out to blocks of 6 or 7 lessons. Students will receive an invoice via email on the first day of term. The invoice due date is always stated on the invoice. Late payment of invoices in arrears of 7 days will incur a 10% late payment charge. Lesson fees are subject to an annual review. Kirklees Guitar School will endeavor to give students one month's notice of any increase.

Termination of Lessons

If a student wishes to stop having lessons, they are required to give 4 weeks notice so that the tutors' time can be reallocated accordingly. Any lessons not taken will not be refunded.

Online lessons

Should students or tutors have to isolate at any time due to any Covid regulations that may from time to time in force, but are well enough to take lessons, Zoom or Facetime lessons will be offered as an alternative where possible.

Tutor substitution

Kirklees Guitar School reserves the right to substitute tutors in case of illness or annual leave.

Newsletter

Students and or parents will automatically receive our email newsletter. If you **Do not** want to receive this please inform us.

Contacts

Should students or parents have any questions regarding lesson content or are unable to make a lesson students should contact their tutor directly.

For billing or permanent slot changes students should contact the Studio Manager.

By agreeing to the above terms & conditions and the GDPR policy prospective students are consenting to being put on our system and receiving automated SMS and Email reminders, And updates about events at the school.